

# TOWN OF WAYNE BOARD MEETING MINUTES September 8, 2015

Supervisor Butchko called the Board Meeting to order at 6:35 pm, with roll call and Pledge of Allegiance

Present: Supervisor Butchko  
Councilperson Haff  
Councilperson Wood  
Councilperson Carlson  
Clerk Mooney

Absent: Councilperson Haar

Also present: David Bauer, Bob Canfield, Joe Hauryski, Gary Prawel, Wayne Hand, Tom and Shona Freeman, Mike Letson

## **Approval of Minutes**

The review and approval of the minutes from August 11, 2015 Town Board Meeting were deferred until next board meeting when all councilpersons are present.

## **Guest Speaker**

Joe Hauryski, County Legislature updated the board on the following information:

- The County will meet the tax cap this budget season
- All but 2 towns participated in the Property Tax Freeze, though the State of New York has not yet approved it. It will only come out to approximately \$8 refund for every star exempt household.
- The Ad Hoc Shared Service Committee is moving forward for the position of data collector, hopefully finalized next year. The goal is equalization rate across county with all towns to be the same.
- The Office Space Committee is looking at several options to increase county office space. These options include building an entire new office structure, or build a small storage space on the County Farm to store records and voting machines. Hope to have a decision by the end of October.
- The County will receive 3.2 million in grant money to update and coordinate emergency communication system, EMS, 911, Fire Dept. Hope to have this done by the end of the year.
- Legal services will be updated. Due to a lawsuit, the State is going to require a 24/7 arraignment services for all towns, plus a specified ratio of case load to each council. The County is proposing to establish an office of assigned counsel to meet these new requirements.
- The SPCA wants to give up the county business, and the county will therefore have to come up with other options. The current contract will expire the end of this year.
- Money is available to any citizen who may need financial help with their wells or septic systems. Contact Amy D'lugos in the Planning Department.

- DA Brooks Baker and Sheriff Cole have expressed interest in coming to a town meeting of each town to personally update people on their active programs.
- Councilperson Carlson asked about creating more cooperation between Steuben County and Cornell Cooperative Extension programs. Mr. Hauryski and Councilperson Carlson will pursue this.

### **Supervisors Report**

Supervisor's report and fund transfers were presented. A motion to approve report and transfers was made by Councilperson Wood, seconded by Councilperson Haff, and all in favor.

### **Clerks Report**

The July clerks report was presented. No discussion.

Vouchers were presented and discussed. A motion to approve vouchers, Abstract 9 of 2015, as presented was made by Councilperson Carlson, seconded by Councilperson Wood, and all in favor.

- General Account
  - Voucher 216 – Voucher 240 (Voucher 218 voided – does not exist)
  - Total \$8,609.92
- Highway Account
  - Voucher 94 - 106
  - Total \$11,807.95
- TA Account
  - Voucher 38 - 41
  - Total \$3,468.27
- SL Account
  - Voucher 9
  - Total \$185.04

### **Legal**

No Report.

### **Justice Report**

Gary Prawel has rescinded his resignation pending the acquisition of a court clerk. Mary Claire Franks, legal counsel to Judge Doran of the 7<sup>th</sup> Judicial District, is working on finding interested candidates. Judge Prawel provided a description of the responsibilities of court clerks to the board for discussion. There will have to be some budget modifications for a new employee. It will be approximately \$4000/year for approximately 20 hrs/month. Councilperson Carlson made the motion to create the position of court clerk and modify the budget as needed to support the position, not to exceed \$4000 in 2015. Councilperson Haff seconded the motion, and all in favor.

### **Highway Superintendent Report**

Journal presented and discussed.

Of the 3 bids for the trucks that came in, 2 of them do not meet requested specs. There is no definite price available for the 2016 models. Will have to wait until mid-October to decide.

Planning to fund a purchase of a new 10 wheel truck in 2017.

Councilperson Haff asked about cost savings since we're not plowing county roads anymore. Because of this, we should be experiencing less wear and tear on equipment.

Mr. Butchko and Mr. Bauer are looking at getting 6 new recreational signs with a recreational area advisory for the lower East Lake Road and Keuka Village Road.

### **Property Assessor Report**

The 7<sup>th</sup> Annual Report and the Property Tax Equalization Rate form were discussed.

Mr. Torp will resign as of the end of the year. Mr. Butchko is in talks with Mr. David Oliver, who is the current assessor for Urbana, Hammondsport, and Pulteney. There is an Intermunicipal agreement being worked on with John Webster of Urbana, Anne Green of Hammondsport, and Bill Weber of Pulteney. More information will be forthcoming.

### **Code & Zoning Officer**

Review of report as submitted. No discussion.

### **Planning Board**

Planning and Zoning Board minutes presented. No discussion.

We have received a time-line from the LUR consultant. More information will be obtained and will follow.

### **Watershed**

Report Reviewed. No discussion.

### **Dog Control Officer**

No Report.

### **History Group**

No Report

### **Web Site**

Report reviewed. No discussion

### **Cemetery**

The board was updated on the new turnaround road being worked on in the McDowell cemetery.

Mr. Canfield also notified the board on the new cemetery maps on the TOW website.

### **Other Business**

The Code of Conduct (see attached) was presented and discussed. A motion to adopt and post the Code of Conduct was made by Councilperson Carlson, seconded by Councilperson Haff, and all in favor.

Supervisor Butchko will continue to investigate RFP banking options for the town

2016 Budget workshops are being set up. All budget workshops are open to the public.

- October 5 - Board members will receive a tentative budget
- October 13 – First budget meeting (in addition to scheduled board meeting)
- October 20 – Second budget workshop
- October 27 – Third budget workshop (if needed)
- November 10 – Public Hearing to discuss the budget (in addition to scheduled board meeting) of the 2016 Town of Wayne Budget

### **Executive Session**

At 8:05 pm Councilperson Wood made a motion to move into Executive Session to discuss personnel and legal issues. Seconded by Councilperson Carlson, and all in favor.

At 8:25 pm a motion was made to exit the Executive Session and return to the regular town meeting by Councilperson Carlson, seconded by Councilperson Wood, and all in favor.

### **Regular Board Meeting**

No action was taken in the executive session. Discussion only.

### **Adjourn**

A motion to adjourn the Town Board Meeting was made by Councilperson Carlson, seconded by Councilperson Wood. All in favor.

Meeting adjourned at 8:25 pm.

Next Town Board Meeting will be October 13<sup>th</sup> at 6:30 pm

Respectively Submitted,  
Beth Mooney, Town Clerk  
September 8, 2015