

## BOARD MEETING MINUTES

April 9, 2024

Meeting commenced at 6pm

In attendance;

Ron McIntyre, Samantha Swarthout

Present; Councilmember Haar, Councilmember Bauer, Councilmember Freeman.  
Councilmember Kenyon, Supervisor Mahr, Clerk Serphillips

Pledge of Allegiance

Approval of the March 2024 minutes;

A motion to approve the March 2024 minutes, with correcting Peter Frew's name, was made by;

Councilmember Haar, Seconded by Councilmember Kenyon, all are in favor

Supervisor's report;

There is an error on the bank summary. The bottom line on the Highway was transposed incorrectly. That figure should be \$853,281.00. Supervisor Mahr created budget modifications to be approved. Keuka lighting budget for 2024 was increased to \$1,800.00, the current run rate. The 12 month expenditure will be \$1869.00. There should be enough money in the Fund balance to cover the difference, but the account should continue to be maintained. The Highway negative figure need to be researched.

There are two items in Resolution 7, that will be using the American Rescue Act. One is the bill for the Cemetery software which is \$1,300.00, that's in the Building Contractual Town Hall. We have to charge a budget line item and once it's paid, we are reimbursed.

We did put a downpayment of \$1,000.00 on an additional smaller pavilion. The pavilion is 12'x30' for \$4,900.00, not including transportation.

A motion to buy the second pavilion was made by Councilmember Kenyon, seconded by Councilmember Freeman. All are in favor.

A motion to approve Resolution 7 was made by Councilmember Freeman, seconded by Councilmember Haar. Voting as follows;

Councilmember Haar, yes

Councilmember Freeman, yes

Supervisor Mahr, yes

Councilmember Bauer, yes

Councilmember Kenyon, yes

There was an additional bill in February for the Highway Employee Benefits/Workman's Comp, for \$383.93. Our Book-keeper will research that to see if it was valid.

A motion to approve Resolution 8, if needed was made by Councilmember Freeman, seconded by Councilmember Haar. Voting as follows;

Councilmember Haar, yes              Councilmember Bauer, yes

Councilmember Freeman, yes      Councilmember Kenyon, yes

Supervisor Mahr, yes.

Supervisor Mahr spoke with Carol Golden regarding the tractor.

Because it is early in the year, the State Controller's Office recommends not using the Towns General Fund balance to do the full purchase of the equipment. Part of the payment should come from the Highway equipment reserve.

Using the monies from the Reserve, will cover half of the cost of the tractor, and the remainder can be taken from the General fund.

A motion to approve Resolution 9, authorizing moving money from the Highway reserve fund, not exceeding \$69,504.33, for the purchase of a new mowing tractor for the highway, made by Councilmember Bauer, seconded by Councilmember Kenyon.

Voting as follows;

Councilmember Haar, yes              Councilmember Bauer, yes

Councilmember Freeman, yes      Councilmember Kenyon, yes

Supervisor Mahr, yes

A permissive referendum will be issued and advertised accordingly

A motion to approve the Supervisor's report was made by Councilmember Kenyon, seconded by Councilmember Freeman, all are in favor.

Clerk's report;

Short-term rentals \$2,800.00, Disbursement's \$4,538.00, Animal Control \$6.00.

A motion to approve the Clerk's report was made by Councilmember Haar, all are in favor

A motion to approve the Vouchers was made by Councilmember Haar, seconded by Councilmember Kenyon

Supervisor Mahr stated that the tax collector, Katrina Sutton has a meeting with Steuben County to close the tax books next Tuesday, April 16, 2024.

Justice report;

Reports were reviewed with no discussion.

Assessor's report;

Reports were reviewed with no discussion.

Highway report;

Superintendent Starkweather's daily journal was reviewed.

Roads were sanded, ditching was done, roads were checked due to the rain. The trucks were cleaned and maintained, and training meetings attended.

Superintendent Starkweather explained how the flow of the town cleanup on May 11, will run.

The document shredding will be at the Town Hall at the same time as the Town cleanup.

Superintendent Starkweather stated that there have been two MVA accidents at the McDowell cemetery. The last one caused serious damage to the wall closest to the canal, and that Progressive insurance has reached out to Superintendent Starkweather regarding the claim for repairs. None of the headstones were damaged.

The Sheriff's department will need to be contacted to get information on the first MVA accident.

Superintendent Starkweather asked permission to auction off various old equipment.

A motion to approve the auction at Auctions International was made by Councilmember Bauer, seconded by Councilmember Freeman. All are in favor.

Superintendent Starkweather addressed road issues with contractors, and putting the Road Use Agreement in effect. This can be a hazard for emergency vehicles, also the heavy trucks will damage the roads.

No action has been taken on the septic issue for the rental on Keuka Hill Rd, that is not advertised to rent.

Core samples will be taken for the project on E. Lake Rd.

The properties north of the Switz flooded again. There is a pipe that is clogged. The area at the pipe will be damned and jetted.

There is also an area where debris in the tunnel, causing the blockage. Some of the blockage was cleaned by hand and jetted.

Code officer report;

Reports were reviewed with no discussion.

Planning and Zoning report;

Reports were reviewed with no discussion.

Watershed report;

Letters have been sent to residents.

DCO report;

DCO followed up on two calls. The reinspection of the shelter will be April 10th.

History report;

Wayne's welcome was mailed

Old business;

A meeting is scheduled for next week to discuss next steps for the pickle ball and the basketball courts, with Super Seal and Double M fencing.

June 8, 2024 is the date for the Playground opening, from Noon until 3pm

ANNOUNCEMENTS:

- Town Clean Up & Document Shredding - May 11<sup>th</sup> 8:30 AM -2:00 PM
- Next Town Board Meeting – Tuesday May14<sup>th</sup>, 2024 6:00 PM
- Board of Assessment Review Day- Wednesday May 22<sup>nd</sup> 4:00 PM – 8:00 PM

A motion to adjourn was made by Councilmember Kenyon, seconded by Councilmember Haar. All are in favor.

Meeting adjourned at 7:42 pm

Respectfully submitted by,  
Angie Serphillips  
Clerk