

TOWN OF WAYNE BOARD MEETING MINUTES July 8, 2014

Supervisor Butchko called the Board Meeting to order at 6:30 pm, with roll call and Pledge of Allegiance

Present: Supervisor Butchko
Town Clerk Mooney
Councilperson Carlson
Councilperson Wood
Councilperson Haff
Councilperson Haar

Also present: Dave Bauer
Glenn Neu
Kay Thomas
Bill Torp
Chuck & Darlene Swarthout
Ronald Mamula
Pat Reardon-Pagano

Approval of Minutes: Motion to approve minutes as amended from June 10, 2014 Town Board Meeting minutes made by Councilperson Wood, seconded by Councilperson Carlson, and all in favor, with one abstention, Councilperson Haar. (Councilperson Haar was absent at the June meeting.)

Supervisors Report

Supervisor's report and fund transfers was presented and discussed. A motion to approve both the report and fund transfers was made by Councilperson Carlson, seconded by Councilperson Haar, and all in favor. Supervisor Butchko presented the mid-year detail transaction report. It was recommended that Mr. Butchko follow up with highway budget and the effect of winter snow removal, ie: to review the loss of County contract; how that might relieve Town Highway time spent not plowing County Roads; how the Town Highway might spend relieve time.

Clerks Report

Clerks report was presented. No discussion.

Vouchers were presented and discussed. A motion to approve vouchers as presented was made by Councilperson Wood, seconded by Councilperson Carlson, and all in favor.

Justice Report

Brief report was reviewed.

Highway Superintendent Report

Journal was reviewed and discussed.

Resolution - Adoption of Resolution #4. A motion was made by Councilperson Carlson, seconded by Councilperson Wood to engage a DOT certified MD to perform physicals for highway employees. All in favor.

Roll call vote:

- Councilperson Carlson – Aye
- Councilperson Wood – Aye
- Councilperson Haff – Aye
- Supervisor Butchko – Aye
- Councilperson Haar – Aye

Installation of playground equipment will depend on the weather.

Regarding insurance coverage and vehicle/driver policies, Mr. Butchko discussed with John Kuehn of Sprague Insurance, our carrier for NYMIR insurance. NYMIR people are recommending that the town develop vehicle/driver Policy & Procedures for professional use of equipment. A subcommittee of Mr. Butchko, Mr. Bauer, and Councilperson Haar was established. They will meet separately and set up P&P's or discuss what direction might work best for the town.

Discussion of highway people going from a 4 day work week back to a 5 day work week. There are a lot of variables involved. At this time highway will stay with a 4 day work week, but consideration for 5 day needs to be considered. Mr. Bauer to follow up.

Current playground was dismantled. Awaiting better weather to prep field/area for new equipment. Need to set dates with Karen Armstrong from Playtects to be available to help place and set up the new equipment. Councilperson Wood to follow up with grant money to pay for this set up.

Property Assessor Report

The monthly report was presented.

Annual report was presented. This year we remain at 100%. Our properties are assessed at 100% of the market value. On-going projects include dangerous and unsafe property, unclaimed property, Star Exemptions and maintenance of accurate assessment rolls. Plan to make sure the structure of our rolls is not affecting local budgetary items to help the community meet the Star goal.

The County needs to crack down on bringing assessments up to date. Some people in the county are grossly under-assessed, and some are grossly over-assessed. There needs to be a mechanism for equalization. 100% of the communities need to say 'we are not going to subsidize county taxes because some communities refuse to do an assessment update'. The Town of Wayne still has one of the lowest tax rates in NYS. The County is beginning to understand this and has a committee looking into it, headed by Joe Hauryski. Supervisor Butchko sits on the Ad-Hoc committee under County Legislature Hauryski's request.

Code & Zoning Officer

Review of reports as submitted.

Road use agreement. We need an official adoption of a road use agreement for property owners who want to make extensive changes to their property and still protect the integrity of the town roads. This will cost us up to \$3000. It will include an application and bonds to protect damage to the road.

Keuka Village Road is too narrow to allow emergency vehicle access. Options may be to prohibit parking, or prohibit parking on one side of the road. There are lots of variables. Both Keuka Village and East Lake Road are affected. There are several existing encroachments in the right-of-way on Keuka Village Road. We need rules and regulations regarding parking. Perhaps have a consultant/committee for analysis of the problems. Mr. Butchko will follow up with this and present at next board meeting with a site visit plan. This will review includes Town Highway Superintendent Bauer, Fire Chief Day and Swarthout.

Watershed

Reports briefly discussed. Recommended that Marshall Young attend this Board Meeting every other month to give updates.

Planning Board Report

Reviewed minutes from last meeting.

Reviewed a survey set up by the Cornell students. Must be sure there is a broad base of people surveyed so as not skew the data with too many waterfront properties and not enough uphill owners.

LUR – Supervisor Butchko to see 3 attorney's in Rochester regarding the Land Use Regulations legal review. Hope to find an attorney that we can use for occasional municipal law questions as well.

Dog Control Officer

Monthly report reviewed.

New Town Dog Law needed – Need to make a new local law with new fee schedules attached so we can change fee schedules without changing the entire dog law. A motion was so made by Councilperson Haff, seconded by Councilperson Haar, and all in favor.

Need to re-new Betty Walden Shelter Agreement, a year to year agreement. An addition will be made to the agreement that Betty will be back up when Elizabeth Kenyon not available. A motion was made to renew the contract by Councilperson Wood. Councilperson Haar seconded, and all in favor.

History Group

Review of report as submitted.

- Have a total of 69 people signed up for Old Home Days
- Strawberry Festival scheduled for next Saturday
- Concert on August 2nd with proceeds going to aid in the restoration of the Wayne Baptist Church

Due to the interest and enthusiasm of the upcoming concert, a recommendation was made to hold several family music concerts on the lawn next summer. Supervisor Butchko to follow up with insurance issues regarding this suggesting.

Still working on getting Wayne Baptist Church designated as a historical site. Having problems with getting someone to take out windows and box them for shipping for restoration. Corning Museum of Glass will restore them. Supervisor Butchko to follow up.

Unfinished Business

None

Announcements

None

Adjourn

Motion made to adjourn Town Board Meeting and go into an Executive Session was made by Councilperson Wood, seconded by Councilperson Carlson, all in favor.

Resume Town Board Meeting

Motion made by Councilperson Wood, seconded by Councilperson Haar to resume Town Board Meeting. All in favor.

It was decided that the Board will accept the resignation of Elizabeth Kenyon as Dog Control Officer, and will ask her to stay on until a replacement can be found.

Supervisor Butchko to follow up with Sheriff Cole regarding Justice issues.

Supervisor Butchko to follow up with Judge Orr regarding her paperwork and monthly reports for board meetings.

Adjourn

A motion to adjourn the Town Board Meeting was made by
Adjourned at 9:00 pm.

Next Town Board Meeting August 12th at 6:30

Respectively Submitted

Beth Mooney
Town Clerk
July 8, 2014