

**TOWN OF WAYNE
BOARD MEETING MINUTES
December 10, 2019**

The December monthly meeting commenced at 6:30PM with the Pledge of Allegiance.

Present: Supervisor Butchko
 Councilperson Haar
 Councilperson Haff
 Councilperson Freeman
 Councilperson Dunbar
 Town Clerk Mahr

Also present: Doug Howard, Jeff & Lulu Martin, Chris Curry, Joe Hauryski, Elizabeth Kenyon, Kurt Falvey, Jay Paul Martin, Nate Cook, Les Reimsnyder, Lorrie Howell, & Doug Putnam

Guest Speaker

County legislator Joe Hauryski gave a year end Steuben County update on the following topics.

- New York State has issued a mandate to the District Attorney offices that the court systems now all require 24-hour coverage for arraignments and an attorney must be present. There is an issue with staffing the appropriate number of lawyers required.
- Bids for Phase 1 of the third floor remodeling in the completed annex building came in lower than expected. The County Legislature and Planning department plan to relocate in the spring of 2020.
- The County has reviewed sites in Bath and Avoca for constructing a facility for the Raise the Age Program. There were building issues with the Avoca site that was evaluated. The site in Bath is still under review.
- The Department of Public Works has projected a reduction in drug traffic in the area for 2019.
- The County budgeting process for 2020 proved to be challenging due to the criminal justice reform being encouraged by the State. The final budget is at \$197 million and reflects a tax rate reduction of approximately 20 cents per thousand.

Approval of Minutes

The November 12th Board Minutes were reviewed with no discussion. Motion to approve the minutes was made by Councilperson Haar, seconded by Councilperson Haff with all in favor.

Supervisors Report

The supervisor's report for November were reviewed with no discussion. A motion was made by Councilperson Haff to approve the Supervisor Report. The motion was seconded by Councilperson Freeman with all in favor. Supervisor Butchko reviewed the funds transfers and budget modifications for the new Town Hall furnace and dog shelter. Councilperson Haar made a motion to approve the funds transfer and budget modifications with adjustment for NYMIR, seconded by Councilperson Dunbar with all in favor.

Supervisor Butchko reviewed the 2019 year end projected expenses. Supervisor Butchko recommended that the Board replenish the Buildings & Grounds Reserve by \$10,540.83 to increase the total funding in the account to \$80,000. Motion to approve the funds transfer was made by Councilperson Haff and seconded by Councilperson Dunbar with all in favor. Based on the estimated costs for salaries, benefits, vendor vouchers and January expenses it is projected that there will be \$151,356 left in the General fund and \$120,000 in Highway.

Clerks Report

The clerk's report was presented and reviewed. Motion to approve the Clerk's report was made by Councilperson Haar and seconded by Councilperson Freeman with all in favor.

Vouchers of Abstract 12 were reviewed. Clerk Mahr discussed the additional vouchers that were added to the board package on the day of the Board meeting.

Abstract 12 Vouchers submitted were broken down by:

• General Account	Vouchers 385 – 415	\$18,003.21
• Highway Account	Vouchers 148 - 160	\$24,322.76
• TA Account	Voucher 51 - 55	\$ 7,315.10
• SL Account	Voucher 12	\$235.05

Motion to approve Abstract 12 Vouchers was made by Councilperson Haff and seconded by Councilperson Freeman with all in favor.

Justice Report

Justice report was reviewed with no discussion. The annual Justice audit was reviewed by Supervisor Butchko with no discussion. Motion to approve signing and sending the audit into the State was made by Councilperson Haff and seconded by Councilperson Haar with all in favor except Councilperson Freeman who abstained..

Assessor

No report.

Highway Superintendent Report

Highway Superintendent Doug Howard discussed journal activities for the month of November. 566 gallons of fuel was used and 836 tons of gravel has been stockpiled for the Coryell Road project.

Superintendent Howard reviewed the \$132,064.74 cost for the new mowing tractor. Delivery is expected within (4) months with all attachments installed.. Upon receipt of the new unit Superintendent Howard recommended selling the existing 1995 machine. The lease options that were reviewed were not financially attractive. Motion was made to purchase the new tractor at the \$132,064.74 price by Councilperson Haff and seconded by Councilperson Dunbar with all in favor.

Superintendent Howard also reviewed the potential purchase of a portion of the property owned by Doug Putnam which is adjacent to the Town barn.

Superintendent Howard also reviewed the latest status of the 529 union. Tentatively an introductory meeting has been scheduled for Thursday December 26th at 11:00 AM.

Code & Zoning Officer

Review of monthly report was presented with no discussion.

There was no Zoning Board Meeting in December so the November minutes are still in draft mode. The Planning Board October minutes were approved in their December 9th meeting.

Watershed

The October watershed report was presented with no discussion. Supervisor Butchko reviewed the year end results from the Schuyler County Shared Services agreement on septic inspections and real property transfers.

Dog Control Officer

The monthly report was reviewed with no discussion.

New Business

Supervisor Butchko reviewed the requirement to start the assessment reevaluation in 2020. \$8,000 has been set aside for this project in the Supervisor's Report. Some reimbursement may be possible from the State.

Clerk Mahr read to the Board the following resignation letters:

Greg Blessing – Zoning Board of Appeals Alternate effective January 1, 2020

Kay Thomas – Town Historian effective December 31, 2019

Maureen Kurtz – Book Keeping, Payroll, Watershed coordinator, Zoning & Planning Board Secretary, Town Hall cleaning effective December 31, 2019.

Public Comments

Ms. Lorrie Howell raised a question to Councilperson Dunbar about his planned availability in 2020 as Town Supervisor. Councilperson Dunbar responded that he would not be available on Tuesday due to scheduled teaching commitments. He would be in the office on Thursday with extended hours and possibly on Saturday mornings. He would also be available to schedule hours any evening during the week.

Ms. Howell also read a statement thanking and complementing Supervisor Butchko for his years of service to the Town of Wayne.

Councilperson Dunbar reviewed his conversation with Williamson Law regarding training and using their services temporarily to operate payroll interim to finding a permanent replacement solution. Councilperson Dunbar also discussed the membership and January training for the Association of Towns. Motion was made to prepay the Association of Town membership and fees for the January 8 – 10 training session by Councilperson Haar and seconded by Councilperson Freeman with all in favor.

At 7:51 Councilperson Haff made a motion to enter executive session to discuss a personnel issue and cell tower and potential land acquisition contracts. The motion was seconded by

Councilperson Haar with all in favor. At 8:10 the Board came out of Executive Session with an action to approve the proposed lease agreement and to put a Permissive Referendum in the local paper for public comments. The motions was made by Supervisor Butchko and seconded by Councilperson Haff with all in favor. A second action was to appropriate a one-time increase to Maureen Kurtz's salary for her years of dedicated service to the Town of Wayne. A motion to make the appropriation was made by Councilperson Haar and seconded by Councilperson Freeman with all in favor.

Announcements

The 2020 Town Organizational Meeting will be held on Thursday January 2 at 6:00 PM.

The next Town Board Meeting will be on Tuesday January 14, 2020

Adjourn

A motion to adjourn the Town Board meeting was made by Councilperson Haff and seconded by Councilperson Freeman with all in favor.

Meeting adjourned at 8:15 PM.

Respectfully Submitted,

William Mahr Town Clerk
December 10, 2019